



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	10-30-2006
Subchapter:	1	Forms	
Issuance:	5.2e	CP&P Form 5-2e, School/Day Care Reference	

Click here to view or print the CP&P Form [5-2e](#), School/Day Care Reference.

PURPOSE AND USE

This form is used to obtain information from school or day care personnel about the adjustment in the school/day care setting of the children of a prospective resource family parent.

INSTRUCTIONS FOR COMPLETING THE FORM

Send the form, with a pre-addressed stamped envelope, to the school or day care provider of the prospective resource family parent's child with the CP&P Form [5-23](#), Cover Letter. The letter is addressed to the school principal or day care provider and sent along with a copy of the signed CP&P Form [26-15](#), Authorization for Release of Information.

This form is not valid if returned by or through the applicant; the form must be mailed to the CP&P office or sponsoring agency by the person completing the reference.

Place a copy of the cover letter to the school/day care provider in the resource family parent's home record to indicate that the reference has been sent.

DISTRIBUTION

- | | | |
|----------|---|---|
| Original | - | Child's school/day care provider with stamped, pre-addressed envelope |
| | - | Prospective resource family parent's record when returned to CP&P |